



Missoula Catholic Schools

St. Joseph Elementary & Loyola Sacred Heart High School
320 Edith Street, Missoula, MT 59801
(406) 549-6101 Office (406) 542-1432 Fax
www.missoulacatholicschools.org

REQUEST FOR TRANSFER OF RECORDS

Our policy and regulation for compliance with the “Family Education Right and Privacy Act of 1974” directs us to notify parents/guardians of student education record transfer.

Permission is hereby granted to: _____
(Previous School)

Address: _____

To release and forward all student records of:

_____ (Student’s Name)

_____ Birth date _____ Grade

To the school listed below:

- St. Joseph Catholic School*
503 Edith Street
Missoula, MT 59801
(406) 549-1290 Office
(406) 543-4034 (Fax)

- Loyola Sacred Heart High School*
320 Edith Street
Missoula, MT 59801
(406) 549-1290 Office
(406) 543-4034 (Fax)

_____ Parent / Guardian

_____ Rick Hyland, Principal
Kathy Schneider, Principal